

**VILLAGE OF PARISH  
BOARD OF TRUSTEES  
MAY 18, 2011**

**REGULAR MEETING**

Minutes of the Regular Parish Village Board meeting held May 18, 2011 at 7:00 pm.  
Mayor Heagle called the Village Board meeting to order at 7:00 pm.

**Present:** Leon Heagle, Mayor  
Douglas Houghton, Trustee  
Scott Allardice, Trustee  
Patricia Lewis, Trustee  
Neil Chatterton, Trustee

**Also Present:** Elaine Updyke, Deputy Village Clerk, Kevin Dwyer, Treasurer;  
Susan Polchlopek, Steve Stauffer from VRI; Paul Baxter, Tug  
Hill Rep; and Bill Bubis

**Approval of Minutes:**

Village Board Regular Meeting Minutes:

**A motion** was made by Trustee Chatterton, seconded by Trustee Lewis to approve the minutes of the Regular April meeting as received. Roll taken, motion carried.

Village Board Special meeting minutes:

**A motion** was made by Trustee Lewis, seconded by Trustee Chatterton to approve the minutes of the Special Board meeting as received. Roll taken, motion carried.

**Reports:**

**Legislator Barry Leemann:** no report

**Building Inspector & Code Enforcer, Maureen Wafer:** no report

**Sewer Plant Report, VRI, Inc.:** Report highlighted by Steve Stauffer.

- 1-The truck was repaired
- 2-One false alarm, VRI responded NC to village
- 3-Blower #2 will be shipped or installed in 3-4 weeks
- 4.NYSDEC inspected facility end of March, no report yet
- 5-Treated one system for filaments
- 6-Setting up for seasonal chlorination next week
- 7-Cleaned grit channels

Mayor Heagle will check on replacement of grinder motor in grit room.

**A motion** was made by Trustee Chatterton, seconded by Trustee Houghton to accept the sewer plant report as submitted. Roll taken, motion carried.

Mayor Heagle reported that Ken Henderson's company has split, one-half for him and one-half for his partner. Ken's new address will be VRI, 9557 Maple Terrace, Camden, NY. The village's contract will need to be updated in the future.

Mayor Heagle received a call from Mary Chappell at Municipal Solutions that she would need to know by the June monthly meeting if the village wants to refinance our bonds and roll all existing debt together.

**Paul Baxter, Rep for Tug Hill** reported that the web site for the village and town is all set up. There is a link on the web site concerning the Parish elementary school reuse. He also thanked Leon for attending the May 5<sup>th</sup> meeting of the Tug Hill Commission. The next meeting will be held at Amboy Center on May 25<sup>th</sup> at 4:00 pm. Before the meeting the one-room school house can be viewed and at 3:30 fishing and fishing trends in Tug Hill will be presented.

**Chamber of Commerce, no report.** It was announced the the Annual Community Yard Sale will be held on Saturday, May 28<sup>th</sup>, from 9am to 4pm.

**The Task Force Committee:** Met with the state and are trying to push the Rte. 69 project by letters and petitions

**Water Committee-on hold**

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Continued:**

**UNFINISHED BUSINESS:**

**Sewer Treatment Plant Restoration & Update on Engineering:** contracts are in place and will probably be ready in September.

**Proposal on culvert and ditch on Union Street-** not discussed with the county yet, too wet.

**Timber theft on former dump:** Court date is set for June 14<sup>th</sup>, paperwork wasn't sent properly. Five weeks lead-time was required.

**Zoning Regulations:** Map not completed yet.

**Meeting room gym windows:** Still waiting for quote from Comfort Windows.

**WWTP surplus equipment:** No bids were received on surplus equipment. \$175 was received from the recycler.

**A motion** was made by Trustee Chatterton, seconded by Trustee Allardice to dispose of old man hole covers and rings. Roll taken, motion carried.

**WWTP design, planning & flow mgmt:** engineers must draw up set and monies should be set aside for repairs regularly

**Records management-on hold**

**Roof Ban:** Ban will be renewed and become a bond next May 2012, with payments to start in 2013.

**Town/Village Clean Up:** To be held on Saturday, June 18<sup>th</sup>, from 7:30am to 11:30 am at Dill Pickle Alley, Town Barn.

**Trustees Chatterton and Houghton** signed the proper papers for the draw down.

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**New weed whacker** was discussed for Bruce Lewis.

**A motion** made by Trustee Chatterton was seconded by Trustee Lewis to purchase a new weed wacker, price not to exceed \$150. Poll taken, motion carried.

Marie Clarry from Time-Warner will put a proposal together for the Village and Town for the Joint board meeting to be held on June 9<sup>th</sup>. Clerk will execute warrant for collection of taxes (Real Property Tax aw Sec. 1426.1)

**A motion** to do so was made by Trustee Houghton, seconded by Trustee Chatterton. Poll taken, motion carried

**A motion** was made by Trustee Houghton, seconded by Trustee Allardice to authorize the tax collector to publish once a week for two consecutive weeks, notice of filing of roll, place of collection, dates of collection without penalty, hours of collection and interest rate after collection period (real property tax law sec. 1428).

**Key Power Payroll-on hold**

**Carpet for meeting room renovation discussed.** Present carpet installed in 1991-92. Home Depot sent a quote for new justice office and Village/Town offices of \$2,339.39 for 71.67 yards of commercial grade carpet. After discussion, it was felt by the board that another quote or two would be needed.

**PLANNING BOARD-Concerning Recreational Camping Vehicles.**

The planning board is working on proposed amendments to town zoning o cover recreational camping vehicles outside of camp grounds. They will not be allowed for year round or prolonged use.

Mayor Heagle received a letter from NYSDOT that the federal government may have additional monies available for TCSP Projects.

Trustee Chatterton reminded the board that John Dunham of the Parish Fire Dept. is selling green fluorescent signs to residents and businesses to make their house numbers more visible.

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**GRIEVANCES OR CONCENS OF THE PUBLIC**

1. Sue Polchlopek, new owner of the Rider House at the corner E. Main and Rider St., questioned being billed for the sewer when they had not moved in yet. Sewer taxes are levied on village residents as soon as they become property owners.
2. Bill Buboio, Montgomery St., is still not satisfied with the repairs to his driveway and lawn after the installation of the new sewer pump was made to his property. Pictures were taken before and after. Mayor Heagle will speak to the engineer, John Woods, tomorrow.

**Approval of Bills:**

**General Fund**

**\$10,628.77**

A motion was made by Trustee Lewis, seconded by Trustee Chatterton to approve the bills to the General Fund for the amount of \$10,628.77. Roll taken, motion carried.

**Sewer Fund**

**\$6,045.97**

A motion was made by Trustee Houghton, seconded by Trustee Chatterton to approve the bills to the Sewer Fund for the amount of \$6,045.97. Roll taken, motion carried.

**CDBG Fund**

**\$6,364.88**

A motion was made by Trustee Houghton, seconded by Trustee Lewis to approve the bills to the CDBG Fund in the amount of \$6,364.88. Roll taken, motion carried.

**Treasurer, Kevin Dwyer**, stated that the NYS Comptroller requires that we keep either the physical check or a copy, front and back on file. Kevin will check into on-line banking that may be less expensive.

A Motion was made by Trustee Chatterton, seconded by Trustee Houghton to adjourn at 8:30 pm. Roll taken, motion carried.

Respectfully submitted,

Elaine Updyke  
Deputy Village Clerk