

**VILLAGE OF PARISH
BOARD OF TRUSTEES
APRIL 20, 2011**

REGULAR MEETING

Minutes of the Regular Parish Village Board meeting held April 20, 2011 at 7:00 pm. Mayor Heagle called the Village Board meeting to order at 7:00 pm.

Present: Leon Heagle, Mayor
Doug Houghton, Trustee
Patricia Lewis, Trustee
Neil Chatterton, Trustee

Also Present: Kelly Reader, Deputy Village Clerk and Kevin Dwyer, Treasurer

Excused: Scott Allardice, Trustee

Approval of Minutes:

Village Board Regular Meeting Minutes:

A motion was made by Trustee Chatterton, seconded by Trustee Houghton to approve the minutes of the Regular March meeting minutes as received. Roll taken, motion carried.

Village Board Special meeting minutes:

A motion was made by Trustee Lewis, seconded by Trustee Chatterton to approve the minutes of the Special Board meeting minutes as received. Roll taken, motion carried.

Reports:

Legislator Barry Leemann: Tabled

Building Inspector & Code Enforcer, Maureen Wafer: Maureen Wafer submitted a written CEO Report.

A motion was made by Trustee Chatterton, seconded by Trustee Houghton to approve the CEO report as received.

Sewer Plant Report, VRI, Inc.: A sewer plant report was submitted. The grinder pump at the Grist Mill may have to be replaced.

The estimate is \$15,000.00 without installation fees. The DEC inspected the sewer plant facility.

A price quote was given to repair the Village's pickup truck of \$227.92.

A motion was made by Trustee Houghton, seconded by Trustee Lewis to approve the sewer plant report submitted from VRI. Roll taken, motion carried.

Truck Repair:

A motion was made by Trustee Chatterton, seconded by Trustee Houghton to give authorization to repair the Village pickup truck for the amount of \$227.92 as quoted. Roll taken, motion carried.

Tug Hill Representative, Paul Baxter: No report.

Task Force Committee: Letters were sent to the DOT, the Governor and State Officials requesting that the State Route 69 Road Reconstruction stay on course without delay and possibly are scheduled sooner than 2013.

Water Committee, Scott Allardice: On hold.

Unfinished Business:

Handicap Parking sign: Mayor Heagle stated he had requested that the handicap parking sign at the Catholic Church be removed as the Church is no longer opened to the public. The State DOT agreed to move the sign.

New Visions: The latest report received was that Mr. Branca was looking for funding to finance the project.

Sewer Treatment Plant Restoration & Update on Engineering: Meeting April 28th, at 10:00 am.

Proposal on culvert and ditch on Union Street: Mayor Heagle stated that the water is backed up on the street. Mayor Heagle will contact the County Highway DOT to request that they aid the Village with the road project.

Timber theft on former dump: The trial has been scheduled for May 21st and jury selection has been set for May 20th at the Village Gym.

Action on Zoning Regulations: Mayor Heagle stated that it was currently between the Planning Board and Tug Hill.

Discussion on meeting room ceiling & gym windows: The meeting room ceiling has been replaced. Mayor Heagle stated that he is waiting for quotes on the windows for the gym.

WWTP surplus equipment:

A motion was made by Trustee Houghton, seconded by Trustee Chatterton to dispose of the old manhole covers. Roll taken, motion carried.

Job Description Manual – Policy Manual: The policy manual is ready for review by the entire Village Board.

**Village of Parish Board of Trustees
April 20th, 2011 Regular Meeting
Continued:**

Unfinished Business continued:

WWTP design, planning & flow mgmt: The engineers are working on the design.

Shades & Valances for Clerks office: They have been purchased and are being installed.

Discuss HUD load for \$1.7 million: Receiving 1.7 million from Federal Government.

Discuss hiring Records Management person: Tabled until we can get a name from Attorney Ventre.

Discuss Roof Ban: Mayor Heagle stated that it is up for renewal this year.

New Business:

Village Clerk - vacation time request:

A motion was made by Trustee Chatterton, seconded by Trustee Houghton to approve the vacation time request from May 10th – May 24th for Pat French, Village Clerk. Roll take, motion carried.

Designation of Labor Compliance Officer for CDBG – Linda Armstrong:

A motion was made by Trustee Houghton, seconded by Trustee Lewis to designate Linda Armstrong as Labor Compliance Officer for CDBG. Roll taken, motion carried.

Key Bank quote & information as payroll service: It was the consensus of the Village Board to obtain more information before making a decision.

Request for use of building court room: Beginning May 3, every Tuesday from 1 to 5 pm for Oswego County Opportunities, facilitated enrollment for NYS Family Health Plus, Child Health Plus and Medicaid.

A motion was made by Trustee Houghton, seconded by Trustee Chatterton to allow Oswego County Opportunities to utilize the use of space in the Village Gym for facilitating enrollment in NYS Health Plus and Medicaid. Roll taken, motion carried.

New coffee pot for Clerks office: Mayor Heagle stated that a coffee pot has been purchased for the Clerk's office.

Resolution for Equal Opportunity Employer:

A motion was made by Trustee Chatterton, seconded by Trustee Lewis to pass a resolution for Equal Opportunity Employer. Roll Taken, motion carried.

Town/Village Clean up: Trustee Lewis stated that is scheduled June 18th, 2011 from 7:30 am to 11:30 am at the Town Highway Department. Butler will be providing three dumpsters. The Town and Village will not be charged for the third dumpster if Butler takes the metal and steel. No hazardous waste or household trash will be allowed. Refrigerators, computers, tires and batteries will be accepted pending that Highway Superintendent Dawley can find someone to take them.

Approval of Contractor for CDBG:

A motion was made by Trustee Houghton, seconded by Trustee Chatterton to approve Henderson Brothers for the amount of \$356,997.00 as the contractor for CDBG. Roll taken, motion carried.

Approval of 2011-2012 Budget:

A motion was made by Trustee Chatterton, seconded by Trustee Houghton to accept the 2011-2012 Budget as presented.

Roll taken:	Trustee Houghton	Aye
	Trustee Lewis	Aye
	Trustee Chatterton	Aye
	Mayor Heagle	Aye

Motion carried.

Indemnification Agreement – Village/Fuller for Easement:

A motion was made by Trustee Houghton, seconded by Trustee Chatterton to sign an Indemnification Agreement between the Village and Hadwen Fuller for an easement holding Mr. Fuller harmless. Roll taken, motion carried.

Policy considering political Literature/Information on Municipal Property owned by the Village:

A motion was made by Trustee Chatterton, seconded by Mayor Heagle to pass a resolution not to allow any political signs or literature of any description in the Village Municipal building. Roll taken, motion carried.

CDBG Draw Down #3:

A motion was made by Mayor Heagle, seconded by Trustee Lewis to authorize Treasurer Dwyer to transfer \$6,000.00 from the pump maintenance line to the Professional Service line. Roll taken, motion carried.

Village of Parish, Board of Trustees
Regular Meeting, April 20th, 2011
Continued:

Grievances or Concerns of the Public:

Trustee Chatterton stated that there were quite a few dogs running in the Village. Trustee Chatterton was directed to call the Dog Control Officer.

The Oswego County Auction will be held on July 23rd, 2011.

Approval of Bills:

General Fund

\$10,484.92

A motion was made by Trustee Lewis, seconded by Trustee Houghton to approve the bills to the General Fund for the amount of \$10,484.92. Roll taken, motion carried.

Sewer Fund

\$11,760.61

A motion was made by Trustee Chatterton, seconded by Trustee Houghton to approve the bills to the Sewer Fund for the amount of \$11,760.61. Roll taken, motion carried.

A motion was made by Trustee Chatterton, seconded by Trustee Lewis to adjourn at 8:00 pm. Roll taken, motion carried.

Respectfully submitted,

Kelly Reader,
Deputy Village Clerk