

**VILLAGE OF PARISH
BOARD OF TRUSTEES
MAY 19, 2010**

REGULAR MEETING

Meeting opened at 7 pm by Mayor Heagle. All said the pledge.

Present: Leon Heagle, Mayor
Neil Chatterton, Trustee
Douglas Houghton, Trustee
Scott Allardice, Trustee
Patricia Lewis, Trustee

Robert Ventre, Attorney
Kevin Dwyer, Treasurer

Also Present: Maureen Wafer, CEO; Steve Stauffer, VRI; Paul Baxter, Tug Hill Representative.

Approval of Minutes:

Motion was made by Trustee Chatterton to approve the April 21, 2010 Regular Board Meeting minutes as presented, 2nd by Trustee Lewis, carried.

Motion was made by Trustee Lewis to approve the May 3, 2010 Special Meeting minutes as presented, 2nd by Trustee Allardice, carried.

Motion was made by Trustee Houghton to approve the April 8th Joint Board Meeting minutes as presented, 2nd by Trustee Chatterton, carried.

Reports:

Legislator Barry Leemann: Tabled, Legislator Leemann not present.

Building Inspector & Code Enforcer: Maureen Wafer went over her report and stated she has an appointment with Mr. Patel from the Citgo Station to review the incomplete items and review the plans. She stated the woodpile at the front of the Yankee Trader was removed before she reached Mr. Cobb. She did a fire inspection at the Library and the Library will be working on their issues. Maureen stated the Candlelight Restaurant is up and running and doing well. Trustee Chatterton asked Maureen about the house at 356 S. Railroad St. that has been under construction for about five years. Maureen stated she would check it out. Mayor Heagle asked Maureen to check on the property at Union and Rider St that has more than one unlicensed vehicle parked there.

Motion was made by Trustee Chatterton to accept the Building Inspector & Code Enforcer report as presented, 2nd by Trustee Lewis, carried.

Sewer Plant Report, VRI, Inc.: Steve Stauffer went over the report with the Board. He stated they are trying to clean the beds and are catching up. Mayor Heagle stated they hired the contractors today for the 2nd part of the WWTP construction work. There will be spare pumps available when all the work is done. The pump stations at Edgewood Dr., the Gristmill and the Health Center will not be changed. Kevin Dwyer asked about the electric bills for the new pump stations, as they are lower. There was discussion with Steve Stauffer, Kevin Dwyer and Trustee Allardice on the electric for the WWTP and new pump stations and Mayor Heagle and Trustee Chatterton on the new monitors on the pumps.

Motion was made by Trustee Lewis to accept the WWTP report as presented, 2nd by Trustee Allardice, carried.

Tug Hill Representative, Paul Baxter: Paul stated Tug Hill will have a meeting on May 26th at the West Monroe Town Hall at 4 pm and a Historical Tour of West Monroe at 3pm. Paul stated on Thursday May 6th there was a Super COG Meeting to review what Tug Hill was doing and to listen to the Towns and Villages and their priorities. Paul stated he is working on training workshops for June.

Recreation Committee: Tabled, no one present.

Chamber of Commerce, Dan Dalin: Tabled, Dan Dalin not present.

Task Force Committee: Mayor Heagle reported the surveyors are back again for the Route 69 project. The Board was given a copy of the minutes of the April 4th meeting to review.

Water Committee, Scott Allardice: Mayor Heagle stated he talked with Tim Burley from Burley-Guminiak, today. Tim told the Mayor that a lot of the money that was available for grants and projects has been put on hold and that he is not sure where to go with the water project at this time. Tim stated he would let the Village know as soon as he hears anything on the funding.

Village Dump:

Mayor Heagle stated he received a call from Mr. Gates and two friends regarding the junk on Bengal Road at the old dump. They would like to clean the metal out. Mayor Heagle requested they come to the Board meeting tonight and discuss it with the Board. Mayor Heagle said they would have to have insurance to protect the Village. Mr. Gates stated he called his insurance company and the company wants \$500 for liability. Attorney Ventre stated they are individual contractors and as long as they sign a waiver there should be no problem.

Motion was made by Trustee Chatterton resolved that the Village in the interest of the removal of large metal appliances and similar items which are evident lying on the grounds of the former landfill so as to prevent injury to person or property, and improve the aesthetics of the landfill, accepts the offer of: Mr. Albert Gates, Mr. Jean Gates and Mr. Windey to remove all such materials from the surface of the landfill and dispose of such at no cost or expense to the Village upon executing an agreement for such, in form provided by the Village Attorney, 2nd by Trustee Lewis, carried.

**Village of Parish Board of Trustees Meeting
May 19, 2010, Continued:**

Village Dump, continued:

There was discussion on gating the old dump while the three men are in there. Mr. Gates stated there are no posted signs. Mayor Heagle asked if the find any curious people going into property to call the Village office. Jean Gates stated they were interested in the property. There was further discussion on the land use.

Unfinished Business:

Sewer Treatment Plant Restoration & Update on Engineering: Mayor Heagle told the Board of the meeting this morning with the three contractors. He told them Ed Doviak with Scriba Electrical, Inc. did not come in so he would have to meet with Burley-Guminiak as soon as possible. Glen LeClaire with LeClaire-Fleming would be doing the furnace and blower units and can start some of the work but will need lead-time on the blowers. Scriba Electrical will do the electric on the light poles. Jack McDougal with C&S Technical Resources will do the manhole restoration and plant monitoring of the four big pump stations. Mayor Heagle said when that is installed they can monitor the pump stations from anywhere. Mayor Heagle told the Board of the second meeting this afternoon with Terry Deuel with NYS Environmental Facilities Corporation, Mary Chappell with Municipal Solutions and John Woods and Tim Burley with Burley-Guminiak for work on the WWTP Grant. Mayor Heagle stated that it looked good for the Small Cities Grant for another year. He said they have four Bans, two due in July and two due in September. He said if the Grant is approved all four Bans will be rolled into a thirty year – all together.

Svedman easement: Attorney Ventre will call again. Mayor Heagle talked about alternatives for the new pump station at this location. Discussion followed because piping is in back of the house and the lateral needs to come in front.

VRI billing for work on Grinder pump replacements: Mayor Heagle stated the VRI billing has been turned over to the Wilkins Engineer and Thoma Development. He said if VRI works for Wilkins then VRI is a sub contractor. Mayor Heagle said VRI was not to work for Wilkins.

Proposal on culvert and ditch on Union Street: Mayor Heagle received a call the owner is selling the property and wanted to know if the Village wanted it. Trustee Allardice stated he thought this had gone on for far too long, and they need to get the easement. Attorney Ventre asked if the culvert was there before. Mayor Heagle stated it was a ditch but the former owners filled them in. Attorney Ventre will be sending a letter again.

Timber theft on former dump: Mayor Heagle doesn't know where this is at in the Court system. Attorney Ventre would like the name and phone number for the DEC person.

Action on Hoyt property: Mayor Heagle stated he was going to call the County Real Property and see when this is going on the County roll. He said then the Board would need to decide what to do. Attorney Ventre suggested calling a construction contractor and they haul it away, would need a DEC permit and may need to bid it out.

Action on Zoning Regulations: Attorney Ventre stated he is working on this.

Annual Maintenance Permit Renewal: Mayor Heagle stated he is holding on this.

USDA Compliance: Mayor Heagle stated the compliance is met.

Planning Board & ZBA Downsizing? Joint Municipal Agreement through Attorney's: Attorney Ventre gave the Board copies of a Local Law and Inter-Municipal Agreement to review. Attorney Ventre stated they need a Public Hearing scheduled for the Local Law (s) for the next meeting in relation to adopting one or more Local Law(s) to create condensed Joint Planning Board and Joint ZBA Board. He stated the Village would need an Inter-Municipal Agreement for the Planning Board, ZBA Board and the Joint CEO, but would not need a Public Hearing.

Motion was made by Trustee Chatterton to have a Public Hearing for the Local Law(s) needed to have a condensed Joint Planning Board, a condensed Joint ZBA Board and a Joint CED, at the June 10th Joint Board meeting, 2nd by Trustee Lewis, carried.

CEO/ZEO – Joint Municipal Agreement: See above – Planning Board & ZBA downsizing?

Planning Board Clerk – Linda Paul: Mayor Heagle stated the Town has appointed Linda Paul as the Planning Board Clerk and he needs a motion to appoint her for the Village.

Motion was made by Trustee Allardice to appoint Linda Paul as the Planning Board Clerk, 2nd by Trustee Chatterton, carried.

Budget 2010-2011: Mayor Heagle stated the 2010-11 Budget is all set. He said they needed to authorize the Tax Warrant for the Village Taxes for \$81,083.95 with the Sewer Relevy added for \$29,804.25, for a total warrant of \$110,267.20.3

Motion was made by Trustee Allardice to authorize the Tax Warrant for the Village Taxes for 2010-2011 including the sewer relevy for a total Village Tax Warrant of \$110,267.20, 2nd by Trustee Chatterton, carried.

Motion was made by Trustee Chatterton to authorize the Village Clerk to collect the Village Taxes for a total of \$110,267.20 from June 1, 2010 to June 30, 2010 without penalty, 2nd by Trustee Lewis, carried.

Spring Clean-up date: Trustee Lewis stated the date is June 19th at the Town Highway Department on Dill Pickle Alley. She said she talked with Legislator Barry Leemann and we will get a discount on the hauling fee for the Spring Clean-up. She will be calling Councilor Jordan to put up posters.

Discussion on stairs to 2nd floor and Drapes/blinds for courtroom: Mayor Heagle said these have already been discussed.

**Village of Parish Board of Trustees Meeting
May 19, 2010, Continued**

New Business:

Approval for Draw Down: Burley-Guminiak - 3 bills for a total of \$ 16,775.43
Partial payment for Wilkins Mechanical \$166,277.55
Total for Draw Down: \$183,052.98

Motion was made by Trustee Houghton to approve the draw down for a total of \$183,052.98 to be signed by Trustees Allardice and Chatterton, 2nd by Trustee Lewis, carried.

Addendum to Thoma Development Consultants' contract: Mayor Heagle said the fees for Thoma Development were adjusted to include the additional work on the WWTP for a total of \$20,000 to \$22,000. Mayor Heagle showed the Addendum to the Board.

Motion was made by Trustee Lewis to approve the additional cost of \$20,000 to \$22,000 and the Addendum to Thoma Development for the additional work at the WWTP, 2nd by Trustee Houghton, carried.

Williamson annual software support contract for the Village Tax Program:

Motion was made by Trustee Lewis to pay the Village Tax Program software support contract bill for a total of \$385.00, 2nd by Trustee Allardice, carried.

Municipal Solutions: Municipal Solution presented a bill \$1,700.00 for preparation and submitting of the Pre-Development Planning Grant.

Motion was made by Trustee Allardice to approve the payment to Municipal Solutions for \$1,700 to be drawn from the Chlorination-Dechlorination fund, 2nd by Trustee Chatterton, carried.

Price Quote for table: The Village Clerk presented the Board with a price quote for an adjustable workstation for the Clerk's office for the two typewriters.

Motion was made by Trustee Houghton to authorize the Village Clerk to purchase an adjustable workstation for the Town & Village for \$253.10, 2nd by Trustee Chatterton, carried.

Jack Dodson: Mayor Heagle stated that Attorney Ventre talked with Jack Dodson and his bill for \$90,000 will be paid upon receipt for all requested material. Mayor Heagle stated the Village will deduct \$700 because the staff was not instructed properly on the analyzer Jack Dodson installed and the WWTP has to pay another \$700 to have someone come out to train the staff.

Motion was made by Trustee Chatterton to authorize payment of \$89,300.00 to Jack Dodson upon receipt of requested materials, 2nd by Trustee Lewis, carried.

Mayor Heagle will call and set up a date to collect the items and give Jack the check.

WWTP Surplus list: Mayor Heagle said he asked VRI to list all surpluses so they can put the items on E-Bay to sell. He went over the list with the Board. There was discussion on scrap metal and whether to scrape or sell.

Roof Ban: Kevin Dwyer said Diane at Gebo's office asked about the Roof Ban payment. The total of the Ban is \$116,000. Kevin explained paying \$16,005.72 in principle and interest. Mayor Heagle said the small Ban is due in 2011 and the Board has to decide what to do with it, for example pay it off. Kevin said there are about \$45,000 in the sewer savings and about \$20,000 in SIB Bans and suggested taking \$15,000 to pay off the one Ban.

Payment of Bills:

General Fund: **\$7,294.98**

Motion was made by Trustee Chatterton to pay the General Fund bills for vouchers 1201 through 1345 for a total warrant of \$7,294.98, 2nd by Trustee Lewis, carried.

Sewer Fund: **\$7,366.58**

Motion was made by Trustee Allardice to pay the Sewer Fund bills for vouchers 1201 through 1216 for a total warrant of \$7,366.58, 2nd by Trustee Lewis, carried.

CDBG-R Fund **\$ 0.00**

Chlorination – Dechlorination Fund: **\$1,700.00**

See above note: Municipal Solutions

Windows in Gym: Trustee Houghton stated he talked with Comfort Windows and asked Mayor Heagle if the windows had to be made small and how much smaller can they go. He said they have windows made for another customer that did not get picked up. Need to take a measurement and get it as close as they can. Trustee Allardice asked if they can get a deal on the windows and said he has some bricks left over from the new roof construction that would match. Discussion followed.

Motion was made by Trustee Houghton to adjourn the meeting at 9 pm, 2nd by Trustee Allardice, carried.

Respectfully submitted,

Patricia French,
Village Clerk